

Using the Form D to Consolidate Fields or Seed Lots, Submit Seed Samples, Request Blend Labels, and Submit Preliminary Germ Samples

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2012

Seed Lot Size

KCIA Certification Standards do not limit maximum seed lot size but require that each 5000 bushels, or portion thereof, of a seed lot be sampled and tested.

May or may not wish to consolidate seed into lots larger than 5000 bu.

Advantages of lot sizes greater than 5000 bushels:

- More efficient use of bin space, handling.
- Ease of record keeping, i.e. one certification number for labeling, etc.

Disadvantages of lot sizes greater than 5000 bushels:

- Seed lot takes on characteristics of the poorest component.
- Rejection of all seed based on lab results of one 5000 bu. portion.
- KDA “Stop Sale” affects whole seed lot.

Consolidation of Fields

- Consolidation of fields must be reported to KCIA. This is often done when submitting samples for testing.
- Consolidated seed assumes the poorest or most restrictive quality of the component fields.
- Avoid contaminating good seed with bad.

Submitting Samples for Certification

- Use the Form D. *Request for Testing and Certificate of Inspection* to submit sample(s)
- A seed sample can represent a maximum of 5000 bu.
- 5000 bushels = One Sample + One Form D.
- More than 5000 bu. – Multiple Form Ds or photocopies of one Form D needed depending on when consolidation is done.

1. Lot Description

List fields, seed lots or transfer kits to be included in this seed lot. List only the actual bushels included in this lot.	Field (A), Certification (D) or Transfer Kit Number	Class (circle one)	bushels
	<u>A00001</u>	F R C	<u>2150</u>
	<u>A00002</u>	F R C	<u>622</u>
	<u>A00003</u>	F R C	<u>2200</u>
	_____	F R C	_____
Total bushels for each field are reported in the harvest report	_____	F R C	_____
		Total	<u>5072</u>

2. Seed Conditioning

I used: my own cleaner approved Conditioner (name) I.M. Seedcleaner, Inc.

Seed conditioned 5072 bu. or lbs.
 (subtract) Cleanout 497.2 bu. or lbs.
 (equals) Amount after cleaning* 4595 bu. or lbs.

Remarks White caps, splits

Based upon the information provided to me, I have properly conditioned the above-mentioned lot of seed.

J.M. Seedcleaner 7/25/08
 Signature of person who conditioned this seed Date of seed conditioning

3. Request for Testing Services

Test Packages: standard certification test Deluxe certification test

or, Individual Tests: Germination Purity Cleaned Seed Inspection (CSI)

Other Tests (specify) _____

PLEASE NOTE: A standard certification test will be performed on all 10 lb samples unless otherwise specified.

4. Applicants Declaration

By signing below, I declare that

- 1) I have adhered to all KCIA standards and procedures in the production of this seed and agree to offer it for sale according to all state and federal laws; and,
- 2) I will submit additional samples for each 5000 bushels or fraction thereof from this lot to KCIA for testing; and,
- 3) I declare that the sample(s) I submit are representative of 4595 bushels intended for certification.* This may exceed 5000 bushels. Additional samples must be tested.

Signature: Sam Seedproducer Date: 7/27/08

Consolidation of Seed Into Lots Greater than 5000 bushels.

- Consolidate seed prior to testing

–OR–

- Consolidate seed after testing

Consolidating Seed Prior to Testing

- Each sample sent with a copy of the Form D that describes the final consolidated lot. Each sample labeled with Form D number and sample number (i.e. “D00001, #1”).
 - Advantages:
 - Saves bin space
 - Simplifies recordkeeping by reducing number of seed lots
 - Disadvantages:
 - Quality of seed not known prior to consolidating.
 - Rejected subsample = Rejected Seed lot.

Consolidating Seed Samples Prior To Testing

1. Lot Description

List fields, seed lots or transfer kits to be included in this seed lot. List only the actual bushels included in this lot.

Total bushels for each field are reported in the harvest report

Field (A), Certification (D) or Transfer Kit Number	Class (circle one)	bushels
<u>A00001</u>	F R C	<u>2150</u>
<u>A00002</u>	F R C	<u>622</u>
<u>A00003</u>	F R C	<u>2200</u>
<u>A00004</u>	F R C	<u>4800</u>
<u>A00005</u>	F R C	<u>5200</u>
	Total	<u>14,972</u>

2. Seed Conditioning

I used: my own cleaner



Approved Conditioner (name)

I.M. Seedcleaner, Inc.

Seed conditioned 14,972 bu. or lbs.

(subtract) Cleanout 1497.2 bu. or lbs.

(equals) Amount after cleaning 13,474 bu. or lbs.

Remarks _____

Based upon the information provided to me, I have properly conditioned the above-mentioned lot of seed.

I.M. Seedcleaner

7/25/08

Signature of person who conditioned this seed

Date of seed conditioning

3. Request for Testing Services

Test Packages:



Standard certification test

Deluxe certification test

or, Individual Tests:

Germination

Purity

Cleaned Seed Inspection (CSI)

Other Tests (specify) _____

PLEASE NOTE: A standard certification test will be performed on all 10 lb samples unless otherwise specified.

4. Applicant's Declaration

By signing below, I declare that

- I have adhered to all KCIA standards and procedures in the production of this seed and agree to offer it for sale according to all state and federal laws; and,
- I will submit additional samples for each 5000 bushels or fraction thereof from this lot to KCIA for testing; and,
- I declare that the sample(s) I submit are representative of 13,474 bushels intended for certification. This may exceed 5000 bushels. Additional samples must be tested.

Signature: _____

Date: _____

Original D00001

→ SAMPLE D00001 #1
5000 bu.



Photocopy D00001

→ SAMPLE D00001 #2
5000 bu.

→ SAMPLE D00001 #3
3474 bu.



Photocopy D00001

=====

D00001 = 13474 bu.

Consolidating Seed After Testing

- Each tested seed lot has a Form D number associated with it under which it was tested.
- Submit an additional Form D listing the Form D numbers of each tested seed lot to be consolidated. Certification number = Final Form D number.
- Advantage: Quality of seed known prior to consolidating.

D00001-4475 bu.

D00002 - 5000 bu.

Consolidation of tested seed lots into one larger seed lot.

Form D
Kansas Crop Improvement Association
Request for Testing and Certificate of Inspection

Applicant Name: _____ Lot # _____ D00001

Variety: _____ Crop: _____

1. Lot Description

Field (A), Certification (D) or Transfer Kit Number	Class (circle one)	Bushels
Let fields, seed lots or transfer kits to be included in this seed lot. List only the actual bushels included in this lot.	F R C	
Total bushels for each field are reported in the harvest report	F R C	
Total		

2. Seed Conditioning

I used: my own cleaner Approved Conditioner (name) _____

Seed conditioned _____ bu. or lbs.
(subtract) Cleanout _____ bu. or lbs.
(equals) Amount after cleaning _____ bu. or lbs.

Remarks: _____

Based upon the information provided to me, I have properly conditioned the above-mentioned lot of seed.

Signature of person who conditioned this seed: _____ Date of seed conditioning: _____

3. Request for Testing Services

Test Packages: Standard certification test Deluxe certification test
or, individual Tests: Germination Purity Cleaned Seed Inspection (CSI)
Other Tests (specify): _____

PLEASE NOTE: A standard certification test will be performed on all 10 lb samples unless otherwise specified.

4. Applicant's Declaration

By signing below, I declare that:

- I have adhered to all KCIA standards and procedures in the production of this seed and agree to offer it for sale according to all state and federal laws; and
- I will submit additional samples for each 5000 bushels or fraction thereof from this lot to KCIA for testing; and
- I declare that the sample(s) I submit are representative of _____ bushels intended for certification. This may exceed 5000 bushels. Additional samples must be tested.

Signature: _____ Date: _____
A Certificate of Inspection will be issued only when all the information requested on this form has been provided.
A "Provisional" Certificate of Inspection will be issued if the amount intended for certification is greater than the amount of seed after cleaning.
Complete information and enclosure in sample container. Send to: Kansas Crop Improvement Association, 2000 Kimball Ave., Manhattan, KS 66502.
Top copy - KCIA Middle copy - Applicant Bottom copy - Conditioner

Form D
Kansas Crop Improvement Association
Request for Testing and Certificate of Inspection

Applicant Name: _____ Lot # _____ D00002

Variety: _____ Crop: _____

1. Lot Description

Field (A), Certification (D) or Transfer Kit Number	Class (circle one)	Bushels
Let fields, seed lots or transfer kits to be included in this seed lot. List only the actual bushels included in this lot.	F R C	
Total bushels for each field are reported in the harvest report	F R C	
Total		

2. Seed Conditioning

I used: my own cleaner Approved Conditioner (name) _____

Seed conditioned _____ bu. or lbs.
(subtract) Cleanout _____ bu. or lbs.
(equals) Amount after cleaning _____ bu. or lbs.

Remarks: _____

Based upon the information provided to me, I have properly conditioned the above-mentioned lot of seed.

Signature of person who conditioned this seed: _____ Date of seed conditioning: _____

3. Request for Testing Services

Test Packages: Standard certification test Deluxe certification test
or, individual Tests: Germination Purity Cleaned Seed Inspection (CSI)
Other Tests (specify): _____

PLEASE NOTE: A standard certification test will be performed on all 10 lb samples unless otherwise specified.

4. Applicant's Declaration

By signing below, I declare that:

- I have adhered to all KCIA standards and procedures in the production of this seed and agree to offer it for sale according to all state and federal laws; and
- I will submit additional samples for each 5000 bushels or fraction thereof from this lot to KCIA for testing; and
- I declare that the sample(s) I submit are representative of _____ bushels intended for certification. This may exceed 5000 bushels. Additional samples must be tested.

Signature: _____ Date: _____
A Certificate of Inspection will be issued only when all the information requested on this form has been provided.
A "Provisional" Certificate of Inspection will be issued if the amount intended for certification is greater than the amount of seed after cleaning.
Complete information and enclosure in sample container. Send to: Kansas Crop Improvement Association, 2000 Kimball Ave., Manhattan, KS 66502.
Top copy - KCIA Middle copy - Applicant Bottom copy - Conditioner

Form D
Kansas Crop Improvement Association
Request for Testing and Certificate of Inspection

Applicant Name: _____ Lot # _____ D00004

Variety: _____ Crop: _____

1. Lot Description

Field (A), Certification (D) or Transfer Kit Number	Class (circle one)	Bushels
Let fields, seed lots or transfer kits to be included in this seed lot. List only the actual bushels included in this lot.	F R C	
Total bushels for each field are reported in the harvest report	F R C	
Total		

2. Seed Conditioning

I used: my own cleaner Approved Conditioner (name) _____

Seed conditioned _____ bu. or lbs.
(subtract) Cleanout _____ bu. or lbs.
(equals) Amount after cleaning _____ bu. or lbs.

Remarks: _____

Based upon the information provided to me, I have properly conditioned the above-mentioned lot of seed.

Signature of person who conditioned this seed: _____ Date of seed conditioning: _____

3. Request for Testing Services

Test Packages: Standard certification test Deluxe certification test
or, individual Tests: Germination Purity Cleaned Seed Inspection (CSI)
Other Tests (specify): _____

PLEASE NOTE: A standard certification test will be performed on all 10 lb samples unless otherwise specified.

4. Applicant's Declaration

By signing below, I declare that:

- I have adhered to all KCIA standards and procedures in the production of this seed and agree to offer it for sale according to all state and federal laws; and
- I will submit additional samples for each 5000 bushels or fraction thereof from this lot to KCIA for testing; and
- I declare that the sample(s) I submit are representative of _____ bushels intended for certification. This may exceed 5000 bushels. Additional samples must be tested.

Signature: _____ Date: _____
A Certificate of Inspection will be issued only when all the information requested on this form has been provided.
A "Provisional" Certificate of Inspection will be issued if the amount intended for certification is greater than the amount of seed after cleaning.
Complete information and enclosure in sample container. Send to: Kansas Crop Improvement Association, 2000 Kimball Ave., Manhattan, KS 66502.
Top copy - KCIA Middle copy - Applicant Bottom copy - Conditioner

Document - Request for Testing and Certificate of Inspection Page 1 of 1 Printed 3-29-08
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Form D
Kansas Crop Improvement Association
Request for Testing and Certificate of Inspection

Applicant Name: _____ Lot # _____ D00003

Variety: _____ Crop: _____

1. Lot Description

Field (A), Certification (D) or Transfer Kit Number	Class (circle one)	Bushels
Let fields, seed lots or transfer kits to be included in this seed lot. List only the actual bushels included in this lot.	F R C	
Total bushels for each field are reported in the harvest report	F R C	
Total		

2. Seed Conditioning

I used: my own cleaner Approved Conditioner (name) _____

Seed conditioned _____ bu. or lbs.
(subtract) Cleanout _____ bu. or lbs.
(equals) Amount after cleaning _____ bu. or lbs.

Remarks: _____

Based upon the information provided to me, I have properly conditioned the above-mentioned lot of seed.

Signature of person who conditioned this seed: _____ Date of seed conditioning: _____

3. Request for Testing Services

Test Packages: Standard certification test Deluxe certification test
or, individual Tests: Germination Purity Cleaned Seed Inspection (CSI)
Other Tests (specify): _____

PLEASE NOTE: A standard certification test will be performed on all 10 lb samples unless otherwise specified.

4. Applicant's Declaration

By signing below, I declare that:

- I have adhered to all KCIA standards and procedures in the production of this seed and agree to offer it for sale according to all state and federal laws; and
- I will submit additional samples for each 5000 bushels or fraction thereof from this lot to KCIA for testing; and
- I declare that the sample(s) I submit are representative of _____ bushels intended for certification. This may exceed 5000 bushels. Additional samples must be tested.

Signature: _____ Date: _____
A Certificate of Inspection will be issued only when all the information requested on this form has been provided.
A "Provisional" Certificate of Inspection will be issued if the amount intended for certification is greater than the amount of seed after cleaning.
Complete information and enclosure in sample container. Send to: Kansas Crop Improvement Association, 2000 Kimball Ave., Manhattan, KS 66502.
Top copy - KCIA Middle copy - Applicant Bottom copy - Conditioner

D00003 - 3999 bu.

D00004 - 13,474 bu.

1. Lot Description

List fields, seed lots or transfer kits to be included in this seed lot. List only the actual bushels included in this lot.	Field (A), Certification (D) or Transfer Kit Number	Class (circle one)	bushels
	<u>D00001</u>	F R C	<u>4475</u>
	<u>D00002</u>	F R C	<u>5000</u>
	<u>D00003</u>	F R C	<u>3999</u>
	_____	F R C	_____
	_____	F R C	_____
Total bushels for each field are reported in the harvest report		Total	<u>13474</u>

2. Seed Conditioning

I used: my own cleaner Approved Conditioner (name) _____

Seed conditioned _____ bu. or lbs.
 (subtract) Cleanout _____ bu. or lbs.
 (equals) Amount after cleaning* _____ bu. or lbs.

Remarks _____

Based upon the information provided to me, I have properly conditioned the above-mentioned lot of seed.

 Signature of person who conditioned this seed Date of seed conditioning

3. Request for Testing Services

Test Packages: Standard certification test Deluxe certification test

or, Individual Tests: Germination Purity Cleaned Seed Inspection (CSI)

Other Tests (specify) _____

PLEASE NOTE: A standard certification test will be performed on all 10 lb samples unless otherwise specified.

4. Applicants Declaration

By signing below, I declare that

- 1) I have adhered to all KCIA standards and procedures in the production of this seed and agree to offer it for sale according to all state and federal laws; and,
- 2) I will submit additional samples for each 5000 bushels or fraction thereof from this lot to KCIA for testing; and,
- 3) I declare that the sample(s) I submit are representative of 13,474 bushels intended for certification.* This may exceed 5000 bushels. Additional samples must be tested.

Signature: Sam Seedproducer Date: 7/27/08

Blends

- Unless registered with the Kansas Department of Agriculture, a blend label must list components by % and variety in decreasing order of presence.
- KCIA must issue a unique certification number for the blend.
- Certification number for the blend is requested using the Form D prior to selling the blend.
- Label analysis is a composite of the lowest seed quality parameters, i.e. lowest germ, highest inert, highest other crop, etc. or, a sample of the blend may be submitted for testing.

Requesting a Blend Certification Number Using the Form D.

Form D



Kansas Crop Improvement Association Request for Testing and Certificate of Inspection

Applicant Name Steve's Sad Sack Seeds Lot # SB-1
 Variety Blend Crop Wheat

Certification #  **D00004**

1. Lot Description

List fields, seed lots or transfer kits to be included in this seed lot. List only the actual bushels included in this lot.	Field (A), Certification (D) or Transfer Kit Number	Class (circle one)	bushels
		33.4% <u>D00001 - Fuller</u>	F R <input checked="" type="radio"/>
	33% <u>D00002 - Jagaleno</u>	F R <input checked="" type="radio"/>	<u>1666</u>
	33% <u>D00003 - Denominator</u>	F R <input checked="" type="radio"/>	<u>1666</u>
Total bushels for each field are reported in the harvest report	_____	F R C	_____
	_____	F R C	_____
		Total	<u>5000</u>

2. Seed Conditioning

Preliminary Germ Samples

- Submit a sample of pre-conditioned seed to obtain a germination that may be used for labeling. Sample must be identified with the Form D that will be used to submit the final CSI sample.

Advantages:

- Sample from pre-conditioned seed
- Permits an early start to bagging and labeling

Disadvantages:

- Certification not final until CSI sample testing is completed
- Can't sell on a preliminary germ
- May have to re-label bags, if final germ is below the preliminary germ.

Preliminary Germs

D00001

1. Lot Description

List fields, seed lots or transfer kits to be included in this seed lot. List only the actual bushels included in this lot.

Total bushels for each field are reported in the harvest report

Field (A), Certification (D) or Transfer Kit Number	Class (circle one)	bushels
A00001	F <u>H</u> C	2150
A00002	F <u>H</u> C	622
A00003	F <u>H</u> C	2200
	F R C	
	F R C	
	F R C	
	Total	4972

2. Seed Conditioning

I used: my own cleaner Approved Conditioner (name) _____

Seed conditioned _____ bu. or lbs.

(subtract) Cleanout _____ bu. or lbs.

(equals) Amount after cleaning* _____ bu. or lbs.

Remarks _____

Based upon the information provided to me, I have properly conditioned the above-mentioned lot of seed.

Signature of person who conditioned this seed _____

Date of seed conditioning _____

3. Request for Testing Services

Test Packages: Standard certification test Deluxe certification test

or, Individual Tests: Germination Purity Cleaned Seed Inspection (CSI)

Other Tests (specify) _____

PLEASE NOTE: A standard certification test will be performed on all 10 lb samples unless otherwise specified.

4. Applicants Declaration

By signing below, I declare that

- 1) I have adhered to all KCIA standards and procedures in the production of this seed and agree to offer it for sale according to all state and federal laws; and,
- 2) I will submit additional samples for each 5000 bushels or fraction thereof from this lot to KCIA for testing; and,
- 3) I declare that the sample(s) I submit are representative of _____ bushels intended for certification.* This may exceed 5000 bushels. Additional samples must be tested.

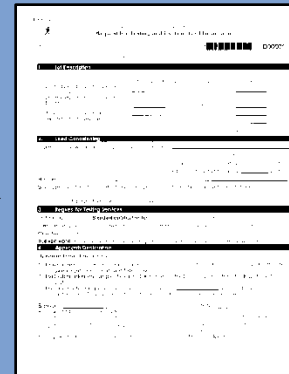
Signature: *Sam Seedproducer*

Date: *7/25/08*

Original Copy D00001

Final CSI Sample
D00001

Preliminary Sample
D00001



Photocopy D00001

Questions ?
Please contact us at
785-532-9751