

**The Kansas Crop Improvement Association
APPLICATION FOR BULK RETAIL FACILITY**

Standards for Bulk Retail Facilities may be viewed at www.kscrop.org

Applicant

Company _____ Designated Agent _____
Address _____ City _____ State _____ Zip _____
Legal Description: Quarter _____ Section _____ Township _____ Range _____ County _____
Business Phone: (____) _____ FAX: (____) _____ E-mail: _____

Bulk Retail Facility (physical location)

New Site

Renewal

NAME _____ *Designated Agent _____
Address _____ City _____ State _____ Zip _____
Legal Description: Quarter _____ Section _____ Township _____ Range _____ County _____
Business Phone: (____) _____ FAX: (____) _____ E-mail: _____

*** Important** - If the Designated Agent (site manager) is new or has not received KCIA training, an on-site inspection and training session by KCIA is required and must be scheduled by the manager. Manager is responsible that all pertinent personnel are properly trained.

Answer all questions below:

1. Is the seed handling equipment isolated from all grain handling equipment? Yes No
If no, explain _____
2. Legal scales: Date of last inspection _____ Length _____ Capacity _____
3. Separate unloader for each bin/variety or approved self-cleaning conveyors? Yes No
4. Who will be responsible for overseeing all activities as they pertain to certified seed at this bulk facility? _____

5. List each variety to be sold at this facility and the anticipated volume of each. _____

6. What is the capacity of each bin used for certified seed at the site? _____

7. Briefly describe procedures to be used for receiving, sampling, and bulk loadout of certified seed from this bulk retail facility.

8. **Attach a copy of the contract(s) or a statement of any agreements made between Applicant and the Bulk Retail Facility.**

I have read and understand all the rules, regulations, and standards for a Bulk Retail Facility and agree to abide by them.

Date Applicant's signature, Title

Fees:

New Facility *KCIA Member \$250.00 Non-Member \$500.00
Site Renewal (annual) *KCIA Member \$100.00 Non-Member \$250.00

*KCIA membership is \$75.00 per annum.
Fee payment must be included with application. Return to KCIA, 2000 Kimball Avenue, Manhattan, KS 66502, 785/532-6118